CONVERSE "FLYING EAGLES" R/C CLUB
AMA CHARTER NUMBER 2951

PURPOSE

1. To promote SAFETY in all areas of flying RADIO CONTROL AIRCRAFT.
2. To promote and encourage public interest in miniature aircraft.
3. To provide contests and award prizes to members and competitors.
4. To provide sporting, recreation, and social functions for the entertainment of its members.
5. To provide instructions for the building and flying of RADIO CONTROL AIRCRAFT.

ORDER OF BUSINESS

CALL TO ORDER
READING OF MINUTES OF LAST MEETING
TREASURERS REPORT
COMMITTEE REPORTS
OLD AND UNFINISHED BUSINESS
NEW BUSINESS
INTRODUCTION OF GUESTS (If Any)

MEMBERSHIP

All members of the CONVERSE "FLYING EAGLES" R/C CLUB must be members of the ACADEMY OF MODEL AERONAUTICS (AMA) to fly.

Any applicant at or under the age of nineteen, as of Mar 31st of the year he or she applies for membership must have written permission from a parent or legal guardian to join the club.

Any member of the club can be expelled from the club by the executive board for non-compliance with club rules or any action which in their opinion is not in the best interest of the club. Confirmation of the executive board vote shall be upheld by a majority vote of the members present at the next meeting.

Junior membership may be permitted under the age of 19 as of Mar 31st of the year of application, with voting and flying privileges if they are supervised by a parent member or a full Club member, who will take responsibility for the junior member's action. This must be done within the rules of the club.

MEMBERSHIP DUES

Annual membership dues shall be determined, from time to time, by vote of the Board of Directors, and will be reflected in the membership form.

Late Fee: A club member shall be considered late for the annual dues and proof of membership if dues are not received by March 31st of the year for which payment is due.

It is the responsibility of each club member to keep himself or herself informed as to the correct status of his or her AMA membership directly with the AMA.

BY LAWS

1. This organization shall be a chartered CLUB as prescribed by the current AMA regulations. All flying sanctioned by this club, its officers, or any other member or group of members, shall be in accordance with current AMA regulations.
2. The CLUB will be a non-profit organization.
3. The annual election of elected officers shall be by vote at the NOVEMBER meeting. The candidate receiving the most votes shall be declared the winner and shall be installed at the DECEMBER meeting. The terms of office for all positions shall be for one year from January 1st to December 31st. Elected officers shall be President, Vice President, Secretary, Treasurer, Director at Large, Safety Officer, and Field Officer.

Section 1 (Board of Directors)

The Board of Directors shall consist of the duly elected President, Vice President, Secretary, Treasurer, Director at Large, Safety Officer, and Field Officer. The management of the affairs of the Club shall be vested on the Board of Directors, who shall have the authority to establish and administer Club policies. The Safety Committee is the Board of Directors chaired by the Safety Officer.

Section 2 (Quorum)

CLUB general business may be conducted by the majority rule of members present at any CLUB meeting provided that at least 3 officers are present.

Section 3 (Special Meetings)

The meeting of the Board of Directors may be held at any time or place where 2/3 of officer positions of the board are present and consent to the holding of such a meeting. All officers must be contacted about said meetings.

Section 4 (Duties of the Officers)

A. The President shall preside at all meetings of the members and the Board of Directors. He or she shall be the Chief Executive Officer (CEO) of the club and shall be responsible for the general supervision, direction, and active management of the affairs and the business of the club, subject to the direction and/or approval of the Board of Directors. He or she shall see all orders, certificates, leases, contracts, and all other obligations and instruments in writing unless otherwise ordered by the Board of Directors. He or she shall perform additional duties as may be prescribed from time to time by the Board of Directors or the By-Laws.
B. The Vice President shall discharge the duties of the President in the event of his or her absence or disability or any other causes what-so-ever. He or she shall perform such additional duties as prescribed from time to time by the Board of Directors or the By-Laws.

C. The Treasurer shall be responsible for the disbursement of funds that are solely ordered by the Board of Directors or a quorum of the club members. He or she shall maintain and report on the financial standing of the club monthly at the club meetings.
D. The Secretary shall sign all certificates of the club and shall keep a correct and complete record of all the proceedings of the Club and the Board of Directors. He or she should maintain an up-to-date record of membership of the Club, with addresses, phone numbers, e-mail contacts, and AMA numbers. He or she shall generally perform all the duties of Secretary and shall keep all the documents and paperwork that belong to the club in an orderly manner.
E. The Safety Officer has announced all safety concerns at all meetings. He or she shall give the flying safety briefing and announce club rules at all flying events.
F. The Field Officer oversees the maintenance of the field.
G. Director at Large primary role is to assist the Board, or its directors as required. The position has no specific assignment, and duties can vary. Director at Large shall participate in board meetings. He or she shall chair or serve on committees that support the clubs' activities. He or she shall participate in special events and activities organized by the board of directors. He or she shall take on special one-time or ongoing projects for the club.

Section 5 (Vacancies)

1. Vacancies in any office shall be filled by appointment of the Board of Directors, such appointee to serve until the end of term for which his/her predecessor was elected.

Section 6 (Amendments)

1. Amendments may be made to this Document and these By-Laws in the way business is normally carried out by the proposed motion, at any general meeting, and approved by a majority rule of the members present.

Section 7 (Member Standing)

1. Types of membership and limits on the total number of members shall be determined by the Board of Directors. All members must be voted on to join the Converse "Flying Eagles" R/C Club.
2. The membership shall be divided into the following categories:
    a. Full Member: is nineteen years old or older as Mar 31st of the year of application and has full privileges and voting rights.
    b. Junior Member: Is younger than 19 years of age as of Mar 31st of the year of application and has full privileges but no voting rights.
    c. Lifetime Membership: Any person who has been voted on has full privileges and voting rights. AMA membership only requires to be able to fly.

Section 8 (Resignation, Termination, Disciplinary Action, Expulsion, and Reinstatement of Membership)

1. If a member ceases to have the qualification necessary for membership in the AMA, his/her flying privileges in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility.
2. This section provides for enforcement of the Safety Rules that are related to flying activities. Any individual may be expelled from membership in the Club by a two thirds majority vote of the Board of Directors if, in the Board of Directors determination, such individual willfully commits any act or omission which is a violation of any of the terms of the Field Safety Rules, the Club By-Laws, the rules of the AMA, or which is detrimental to the Club, the AMA or to model aviation.
3. Any member who is expelled from membership may be reinstated to membership only by a two thirds majority vote of the Board of Directors.
4. The Board of Directors shall have the disciplinary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

Section 9 (Dissolution)

1. The club may be dissolved with the approval of the Board of Directors.
2. Upon the dissolution of the club the Board shall, after paying or making provision for the payment of all the liabilities of the club, dispose of all the assets of the club to be determined by the Board of Directors.

Section 10 (Grievance Procedures, Flight and Ground Safety Rules)

1. Purpose: The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if the complaint is serious or cannot be resolved informally, the matter should be referred to by the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into by the Safety Committee. At least one witness is required to sign the Grievance Form.
2. Safety Committee: The Safety Committee shall use its judgement in carrying out action on the following:
    a. A grievance form (See the Converse Flying Eagles RC Club Grievance Form) will be filled out and turned into the Safety Committee Chairman. At least one witness is required.
    b. First Violation:
        i. Viewpoints of both the complaints and the accused will be considered.
        ii. Complainers' names will be disclosed.
        iii. A verbal reprimand will be given to the accused by the Safety committee, and this will be recorded in the Committee files.
    c. Second Violation:
        i. Complainers' names will be disclosed.
        ii. The accused has the right to a written rebuttal, to be reviewed by the Committee.

iii. If the Committee decides, the Flying privileges of the accused will be suspended for 30 days. Written notice of this shall be issued and a copy sent to Club Members.

d. Third Violation:
   i. The Committee will notify the accused and Club members that the Club will vote on the expulsion of the accused at the next club meeting.
   ii. Said expulsion will last for a minimum period of one year or longer as deemed necessary by the Board of Directors.
   iii. A member may be expelled from the Club only upon a majority vote of the membership present at the meeting when such vote is held.
   iv. Voting will be by secret ballot at a regular monthly meeting.
   v. The expelled member may reapply for membership after the expiration of the expulsion period.
   vi. The three violation actions above mentioned will not be enforced unless they are accumulated within a two-year period.
   vii. Any member receiving a Grievance, who directs any retaliation action against the person filing the Grievance or any Club members, will be subject to immediate expulsion from the club. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Board of Directors.

Amendments

Converse Flying Eagles RC Club Grievance Form

Date: ___/___/_____ Time:_____

Nature of Violation:_____

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Signature: _____

Witness: _____